

MACC: DIY COMMUNITY STUDIO

RENTAL REQUEST AND AGREEMENT				
Date today (yyyy-mm-dd)		Contact Person		
Organization				
Name of renter				
Address				
Telephone	Cell #		Landline #	
Email address				
Purpose of rental: <i>if a class or workshop see p. 2</i>				
Number in party				
Desired Date (yyyy-mm-dd)				
The DIY Studio is rented by the block. Each block includes setup and cleanup time. Morning = 7 a.m. to noon Afternoon = 1 - 6 p.m. Evening = 7 – 11 p.m. Multiple blocks may be booked if space is available.	Morning ___	X rental fee / block \$40	\$	
	Afternoon ___	X rental fee / block \$40	\$	
	Evening ___	X rental fee / block \$40	\$	
	Recurrent Booking? Payment due in advance 1 st of each month Weekly ___ Bi-weekly ___ Other _____ Total blocks / month ___ X block rental fee \$40			\$
Sequential blocks over more than one day	Number of blocks _____	X rental fee / block \$40	\$	
Start Date (yyyy-mm-dd)		End Date (yyyy-mm-dd)		
MACCA member? ___ Yes ___ No (Note: membership is for life: pay only once)				
		Individual Membership Fee \$10	\$	
		Group/Business/Family Fee \$15	\$	
<p style="text-align: center;"> Payment by e-transfer is preferred. Send to artstudio.booking@gmail.com. Please make cheques payable to the Metchosin Arts & Cultural Centre Association. Rental and other fees may also be made in cash, delivered to the MACCA office. </p>				
<i>Waiver and Indemnity:</i> I assume all risks incidental to the use of the above facility and agree to release, save harmless and indemnify the District of Metchosin and the Metchosin Arts & Cultural Centre Association (MACCA) and its officials, agents, servants and representatives from and against all claims, actions, costs, expenses and demands with respect to death, injury, loss or damage to persons or property arising out of or in connection with the use of District of Metchosin property. I understand that this waiver and indemnity is binding on me, my heirs, executors and assigns. I agree to abide by all the rental policies and conditions as stated in this agreement and the Renter's Checklist.				
Signature of renter				
Signature of MACCA representative				

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If you plan to teach a class or hold a workshop please provide a title and a brief description of it (so we may list it on the MACCA website).

Will there be a fee to attend the class/workshop?, If yes, how much? _____

Registration information?

Will there be a limit on attendance? If so, how many people? _____

If you have a website or social media presence, please provide a link:

Is there any other information you wish to give us?